



## EYFS POLICY FOR THE USE OF CAMERAS AND MOBILE PHONES

To ensure the safety and welfare of the children in our care this policy outlines the Protocol for the use of personal mobile phones and cameras in the EYFS setting.

- **Personal** mobile phones and cameras cannot be used when in the presence of children either on school premises or when on outings.
- All mobile phones must be stored securely within the setting during contact time with children. (This includes staff, visitors, parents, volunteers and students)
- No parent is permitted to use their mobile for phone or use its camera facility whilst inside school buildings. School policy regarding this matter should be explained clearly to the parents by the EYFS Co-ordinator.
- Mobile phones must not be used in any teaching area within the setting or within the bathroom area.
- Personal mobiles, cameras or video recorders should not be used to record classroom activities. **ONLY** school equipment should be used.
- Photographs and recordings can only be transferred to, and stored, on a school computer before printing.
- All telephone contact with parents/carers must be made on the school telephone.
- In the case of school productions, Parents/carers are permitted to take photographs of their own child in accordance with school protocols, which strongly advise against the publication of any such photographs on social networking sites.

This will be reviewed annually

January 23