

Gorse Hall Primary and Nursery School- Sept 2021 Risk Assessment

RISK ASSESSMENT

THIS IS A GENERIC RISK ASSESSMENT TEMPLATE WHICH YOU SHOULD MAKE SPECIFIC TO YOUR SCHOOL TO REFLECT THE CONTROL MEASURES YOU ACTUALLY HAVE IN PLACE TO REDUCE THE RISK OF TRANSMISSION OF COVID 19 DURING AN ONSITE SCHOOL ORGANISED EVENT

Risk Assessment for:	Covid 19 Risk Assessment – Generic for Larger School Events	Date:	9 th September 2021
Assessor:	Health and Safety Team- A Flood (Headteacher), SLT and Covid 19 Governing Board Committee	Review Date:	Reviewed every 2 weeks and when guidance is updated or changes.

Sources:	Schools COVID-19 operational guidance (publishing.service.gov.uk) COVID-19: cleaning in non-healthcare settings outside the home - GOV.UK (www.gov.uk) 6. COVID-19 infection prevention and control guidance: aerosol generating procedures – procedures that create a higher risk of respiratory infection transmission - GOV.UK (www.gov.uk) Ventilation - Google Drive Events and attractions - Working safely during coronavirus (COVID-19) - Guidance - GOV.UK (www.gov.uk)
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What are the Hazards?	Who might be harmed and how?	Risk Rating	Current Control Measures	Risk Rating with Control Measures in place	Are risks adequately controlled for work task to go ahead, or will further control measures be required? (Detail any additional measures)	Action required by Whom	Date action required by
Direct or Indirect transmission of COVID -19 virus from being in close proximity to	School employees parents, pupils and the general public	H	Attendees No child or adult will attend the event if; <ul style="list-style-type: none"> they have any symptoms of COVID 19 have tested positive in the last 10 days 	M	These controls will be reviewed whenever there is an update in guidance from the UK government, in the event of an outbreak of	HT and School Office staff to communicate with Parents/Carers	Ongoing

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<p>people with the virus. i.e. person to person transmission (hand to hand, hand to mouth, hand to body). Or from contact with contaminated surfaces.</p>	<p>Ill health (e.g. Respiratory symptoms, fever, cough, shortness of breath In more severe cases, infection can cause pneumonia, severe acute respiratory syndrome, kidney failure and even death)</p>		<ul style="list-style-type: none"> They have arrived from a red list country in the last 10 days <p>In addition, no adult (over the age of 18 yrs and 6 months) will attend the event if;</p> <ul style="list-style-type: none"> they have not been double vaccinated in the UK and have been identified as a close contact of a positive case in the last 10 days They have not been double vaccinated in the UK and have returned from an amber list country in the last 10 days 		<p>covid associated with the school or if there is a significant change in transmission of covid in the locality</p> <p>All staff are encouraged to have the vaccine</p> <p>This risk assessment will be shared with all members of staff who will be attending the event</p> <p>All event attendees will be advised of any control measures they are required to adopt whilst on site in advance of the event</p>	<p>relevant information and expectations. Class Teachers to communicate with children and in EYFS and KS1 communicate with Parents/Carers via Seesaw app relevant information and expectations. Staff to communicate with HT, DHTs and SBM relevant information</p>	

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						and expectations. HT and SBM to communicate school expectation for events through letter, email and text message	
		H	<p>Hand and respiratory hygiene All attendees will be asked to wash/ sanitise hands on arrival and sanitiser will be available throughout at various locations</p> <p>Good respiratory hygiene practices will be encouraged through the 'catch it, bin it, kill it' approach</p>	M	hand hygiene facilities are accessible including instructional posters	School Caretaker to ensure that hand sanitiser is ordered and available. Posters displayed around school about good hand and respiratory hygiene.	Ongoing

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		H	<p>Cleaning regimes Cleaning is carried out in line with the guidance COVID-19: cleaning in non-healthcare settings outside the home - GOV.UK (www.gov.uk)</p> <ul style="list-style-type: none"> • General cleaning is undertaken twice per day • Cleaning staff will be on site throughout the event and will regularly clean high frequency touchpoints/surfaces 	M	Consider whether it is appropriate limit displays/activities which may increase the number of shared touchpoints	Caretaker and Cleaning Team	Ongoing
		H	<p>Ventilation Where it is possible to do so, windows are open to increase ventilation.</p> <p>Where it is safe to do so internal doors are open to increase ventilation and air flow.</p> <p>Fire doors which protect escape routes are not propped open.</p> <p>Mechanical ventilation systems have been set to only circulate fresh outside air.</p> <p>Ventilation of indoor spaces to stop the spread of coronavirus (COVID-19) - GOV.UK (www.gov.uk)</p>	M	Poorly ventilated areas are to be identified and if fresh air flow cannot be improved then they will not be used during the event	Caretaker and HT	Ongoing

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			https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation/index.htm				
		H	<p>Face Coverings All attendees will be asked to wear a face covering during their visit (unless exempt) – in particular when moving in indoor communal areas.</p>	M	<p>A supply of face coverings will be available at the event</p> <p>Posters to be displayed to encourage the use of face coverings</p>	SBM to order face coverings. HT, SBM and School Admin Assistant to communicate school expectations for events through letter, email and text message	Ongoing
		H	<p>Asymptomatic Testing Attendees will be encouraged to undertake an LFD test prior to attending if they do not already do routine twice weekly testing.</p> <p>Staff and students at the school undertake twice weekly asymptomatic testing, as promoted by the school and in line with guidance</p>	M	<p>Communicate in advance of the event how attendees can access tests</p> <p>Ensure that any students volunteering at the event are carrying out their regular twice weekly testing</p>	SBM to order face coverings. HT, SBM and School Admin Assistant to communicate school expectations	Ongoing

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						for events through letter, email and text message. All staff to continue completing twice weekly LFTs	
			Contact Tracing In order to assist and support Test and Trace a QR code will be displayed at the event			Displayed in school entrance.	Ongoing

Review Date	Reviewed By	Amendment
24 th Sept 2021	HT and GB Covid-19 Committee	Risk Assessment approved
8 th Oct 2021	HT and GB Covid-19 Committee	No changes
22 nd Oct 2021	HT and GB Covid-19 Committee	No changes

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Risk Ratings	Example impact (Including but not limited to)
High	Likely to happen and likely to result in the fatality of one or more individuals. Potential for a frequently occurring serious and life threatening injury
Medium	Unlikely to happen but if it did it would certainly result in at least minor illness, injury or equipment damage. Could occasionally result in a serious injury, illness or equipment damage. Although rarely, could result in death or serious and life threatening injuries.
Low	Unlikely to occur but if it does it is likely to result in minor illness, injury or equipment damage and could, but is unlikely to, result in a significant injury, illness or equipment damage with over 3 days absence