

Active Tameside Risk Assessment

		Reference	COVID-19
Site	All primary schools	Area / Activity	Indoors/Outdoors – Physical Education & Extra-Curricular Activities
Task	Primary School PE & Sport during COVID19	Assessment Completed By	Gavin Browne

Date	01/09/2020
Review Date	25/09/2020. 04/11/2020. 02/12/2020. 13/01/2021. 22/01/2021. When new government advice is given.

Severity Rating:	3 = Major	2 = Serious	1 = Slight
Probability:	3 = High	2 = Medium	1 = Low
Risk Rating:	High 7-9	Medium 4-6	Low 1-3

Hazard	Who is at risk	Sev	Prob	Risk Rating	Existing Controls	Sev	Prob	Risk Rating
Increase chances of catching and spreading the virus Group sizes and space	Pupils School Staff Sports/Dance Coach	3	3	9 High	-Staff to deliver to consistent bubbles or classes set by the school. -Staff to child ratio (1:30). If more than 30 children in a class staff will complete a dynamic risk assessment to whether it is safe for all to take part regarding space etc., and in liaison with the schools policies and procedures. -Use outdoor space as much as possible, classes should only be inside as a result of inclement weather -If classes need to take place inside use the largest space possible so distancing between pupils can be maximised. -If sessions do take place indoors staff will maximise natural ventilation flows (e.g. opening windows and doors).	3	2	6 Med

Hazard	Who is at risk	Sev	Prob	Risk Rating	Existing Controls	Sev	Prob	Risk Rating
Increase chances of catching and spreading the virus Lesson set-up	Pupils School Staff Sports/Dance Coach	3	3	9 High	-Coach will mark out a safe working area for pupils to stay inside for the session using cones, floor spots, chalk or using permanent floor markings already on hall/playground floor. -Coach will set-up session so social distancing is maximised as much as possible -Coach will think about positioning of pupils during sessions so they are side by side as much as possible rather than facing each other for long periods.	3	2	6 Med
Increase chances of catching and spreading the virus PE Clothing	Pupils School Staff Sports/Dance Coach	3	3	9 High	-Liaise with school to agree on modifications/adaptions on clothing expectations but coaches should avoid helping children get changed for PE lessons. -It may be that pupils attend in their PE kit for the whole day on the day when they have a timetabled PE lesson in order to limit or avoid the use of the changing areas. This is a whole school decision. -Consider back up clothing for when the weather is poor	3	2	6 Med
Increase chances of catching and spreading the virus Changing Areas	Pupils School Staff Sports/Dance Coach	3	3	9 High	-Pupils to change in their own space -Changing areas if used should be cleaned after every lesson. -Sports coach (if needed) and teaching staff to supervise to ensure social distancing is maximised whilst changing. -Pupils belongings to be stored in their own space to maximise social distancing	3	2	6 Med

Hazard	Who is at risk	Sev	Prob	Risk Rating	Existing Controls	Sev	Prob	Risk Rating
Increase chances of catching and spreading the virus Collecting and drop off of children before and after lesson	Pupils School Staff Sports/Dance Coach	3	3	9 High	-Where possible the class teacher to bring the children to the sports coach where the lesson is taking place and walk them back to class afterwards. -If the coach is required to pick-up and take children back to class they will need to understand and agree the physical and organisational structures needed to limit risks and limit movement around the school building which will maximise social distancing (whole school decision).	3	2	6 Med
Increase chances of catching and spreading the virus Activity	Pupils School Staff Sports/Dance Coach	3	3	9 High	-All sports coaches are NGB level 2 qualified and dance coaches are qualified to degree level. -Coach to think about their positioning to allow for social distancing of 2 meters between themselves and pupils and other staff, but in the right position to give clear instructions & feedback to pupils throughout the session. -Safety briefing at the start of each lesson to explain importance of maximising distancing between others as much as possible and good hygiene. -Coach will explain each activity clearly so pupils understand what is expected of them including which space/area and equipment they can use. -Sessions will be mainly skill based. -Team sports can be played but only those that are listed on the below link in line with government guidance. NGB guidance for that particular sport will be followed. https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation/return-to-recreational-team-sport-framework	3	2	6 Med

Hazard	Who is at risk	Sev	Prob	Risk Rating	Existing Controls	Sev	Prob	Risk Rating
Increase chances of catching and spreading the virus Toilets	Pupils School Staff Sports/Dance Coach	3	3	9 High	-Coach to liaise with school to find out the designated toilets for staff and children and follow schools protocols. -Coach will limit the number of children using the toilet at any one time. -Encourage children to follow good hygiene protocols and wash their hands thoroughly for 20 seconds with soap and running water after using the toilet facilities.	3	2	6 Med
Increase chances of catching and spreading the virus Equipment	Pupils School Staff Sports/Dance Coach	3	3	9 High	-Equipment and frequently touched surfaces during PE sessions to be cleaned before and after each lesson. -Equipment can be shared within bubbles during lessons -Equipment or resources that need to be shared between different bubbles or classes will be cleaned frequently and meticulously and always between bubbles -Or the coach can rotate the use of equipment to allow for it to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between different bubbles. -Equipment will be picked up and taken back in a controlled and organised fashion.	3	2	6 Med
Increase chances of catching and spreading the virus Administering First Aid	Pupils School Staff Sports/Dance Coach	3	3	9 High	-If a child gets injured a school first aider will be summoned -If instant first aid is required by the sports coach (first aid qualified) pupils will receive care in the same way and the coach will follow updated Covid-19 guidance on first aid https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/	3	2	6 Med

Hazard	Who is at risk	Sev	Prob	Risk Rating	Existing Controls	Sev	Prob	Risk Rating
<p>Increase chances of catching and spreading the virus</p> <p>Hygiene</p>	<p>Pupils School Staff Sports/Dance Coach</p>	3	3	9 High	<p>-Advise staff and pupils to clean their hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered</p> <p>-Advise staff and pupils to wash hands before and after each PE session (mention to children in safety briefing at start of lesson and in the re-cap at the end of the lesson).</p> <p>-Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach</p> <p>-Advise staff to wash clothes regularly and wear clean staff kit each day.</p> <p>-Where reasonably practical staff who deliver in more than one school on the same day should change in to new staff kit (particularly outer clothing) to avoid cross contamination.</p>	3	2	6 Med
<p>Increase chances of catching and spreading the virus</p> <p>Staff or children feeling unwell</p>	<p>Pupils School Staff Sports/Dance Coach</p>	3	3	9 High	<p>All staff and pupils to follow the below government guidance:</p> <p>-Do not go in to school if you have symptoms of coronavirus or tested positive in the last 10 days.</p> <p>-Anyone developing symptoms during the school day must be sent home.</p> <p>-They must then self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus.</p> <p>-Other members of their household (including any siblings) should self-isolate for 10 days from when the symptomatic person first had symptoms.</p> <p>-Follow NHS test and trace system.</p> <p>-If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the</p>	3	2	6 Med

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					<p>child, with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.</p> <p>-If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>-Coach to be aware of designated isolation room and toilet to be used within school</p> <p>-Staff to ask children at the start of every session to check everyone is fit and well enough to take part. If any child is seen to be showing any symptoms of coronavirus, liaise with their school teacher and follow the above government guidance.</p>			
<p>Increase chances of catching and spreading the virus</p> <p>Individual needs</p>	Pupils School Staff Sports/Dance Coach	3	3	9 High	-Liaise with school to ensure you have considered the impact on pupil's individual needs such as those with protected characteristics including race and disability, as well as behaviour/crisis states of children.	3	2	6 Med
<p>Increase chances of catching and spreading the virus</p> <p>Staff Timetables</p>	Pupils School Staff Sports/Dance Coach	3	3	9 High	<p>-Timetables have been amended so staff are visiting as few different schools as possible each day and each week.</p> <p>-Staff to agree appropriate PE timetable with the school they are working in regarding the number of classes/children taught each day and to be given enough time between lessons to clean equipment etc.</p>	3	2	6 Med

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Increase chances of catching and spreading the virus PPE	Pupils School Staff Sports/Dance Coach	3	3	9 High	<p>-All Active Tameside PE coaches when working in any school setting both indoors and outdoors will at all times be wearing a medical grade face mask. The PE coach will also whilst delivering sessions look to be at least 2 meters away from pupils at all times.</p> <p>-The Active Tameside PE coach will be wearing medical grade PPE at all times, this means that they do NOT need to be named as a close contact of any child/staff member who may be diagnosed as having or have symptoms of COVID-19.</p> <p>-If a member of staff is exempt from wearing a medical grade face mask reasonable measures will be put in place to reduce the spread of infection e.g. wearing of face shield/visor. However, depending on the circumstances this may mean they are identified as a close contact which will be discussed with the head-teacher and following government guidance.</p> <p>-Coach will speak to their line manager if additional PPE is required and cannot be supplied by the school.</p> <p>-All staff will have to have watch the donning & doffing of Personal Protective Equipment (PPE) in case PPE is required to be worn. https://www.youtube.com/watch?v=-GncQ_ed-9w&feature=youtu.be</p>	3	2	6 Med

Hazard	Who is at risk	Sev	Prob	Risk Rating	Existing Controls	Sev	Prob	Risk Rating
Increase chances of catching and spreading the virus Extra-curricular activities	Pupils School Staff Sports/Dance Coach	3	3	9 High	-Where it is possible children to be kept in a group with other children from the same bubble they are in during the school day. Where it is not possible or it is impractical to group children in the same bubbles as they are in during the school day children to be kept in small, consistent groups of no more than 15 children with the same children each time. -Staff will follow all the same above guidance within this risk assessment during extra-curricular activities.	3	2	6 Med

Comments:

I.D.	Additional Assessments	Date Actioned

To be signed by all person(s) completing this risk assessment	
Signed: G. Browne	Date: 22/01/2021
Signed:	Date:
Signed	Date