



GORSE HALL PRIMARY & NURSERY SCHOOL – REGISTRATION FORM

Gorse Hall Primary and Nursery School offer nursery places for children in the local area from the age of 3 years. We offer full time nursery provision this includes 15 hours in a morning, and an afternoon session at a cost of £10.00 per session, £50.00 per week paid in advance. We also offer 30 free hours to children of parents who are eligible. The afternoon sessions will only be available to the children who have attended the morning session. Children who stay all day will be required to bring a packed lunch. Nursery session will run from 8:50am to 11:50. The afternoon sessions will finish at 3.15pm.

Should you wish to register your child please complete the form below. Please also ensure that you have completed a school contacts form, read the terms and conditions over leaf and signed all the forms before returning them to the school office. A place at our nursery does not guarantee a place in reception. Places will be offered on the basis of the following criteria:

- a. Children in public care
- b. Children with exceptional medical or special educational needs
- c. Siblings
- d. Age

● **PLEASE COMPLETE THE FOLLOWING INFORMATION:**

Full Name of Child:		Siblings in school:	
Date of Birth:		Birth certificate checked:	
		Address checked:.	
Parent/Carer 1: DOB:	Name:	Phone:	NI No:
Parent /Carer 2: DOB:	Name:	Phone:	NI No:
Address:			

● **PLEASE TICK BELOW THE AFTENOON SESSIONS WHICH YOU WISH TO APPLY FOR:**

MONDAY	THURSDAY
TUESDAY	FRIDAY
WEDNESDAY	

● I am entitled to 30 free hours childcare

● I am interested in paying for additional afternoon sessions

● **FOR SAFEGUARDING PLEASE TELL US WHO WILL BE COLLECTING YOUR CHILD:**

Contact Name and Telephone No:		Relation to Child:	
Contact Name and Telephone No:		Relation to Child:	

Signed: _____ Parent/Guardian

Date: _____

GORSE HALL PRIMARY AND NURSERY SCHOOL



TERMS AND CONDITIONS

1. Afternoon nursery sessions at Gorse Hall Primary and Nursery are only open to children from Gorse Hall Primary and Nursery School who attend the morning sessions.
2. If your child is not going to be able to attend Nursery for whatever reason, school must be informed by 12 noon of that day. A charge for the day will still be made.
3. If you commit to a session but do not regularly attend you will lose your place and will be charged for the place you have reserved.
4. Children must be collected by 3.15pm.
5. Sessions are paid for a week in advance. Non-payment of fees will result in a child's place being withdrawn unless the head teacher has made of aware of any exceptional circumstances.
6. Fees must be paid at the start of each week, please send money by cheque or in cash in a clearly labelled envelope given to the school office for processing.
7. Children will bring a packed lunch each day.
8. Parents and carers are not able to negotiate individual pricing to suit their own circumstances.
9. There will be an annual review of charges each September.
10. Staff must be informed of any changes to medical information or contact details straight away.
11. If staff feel that your child is not settling they will discuss this with you and look to resolve any issues.
12. If you wish to cancel your child's place on a permanent basis you must notify school in writing giving us one months notice.
13. The afternoon session is part of the Foundation Stage provision at Gorse Hall Primary and Nursery School. All relevant school and local authority policies therefore apply. Copies of all policies are available from the school website.
14. Children are expected to behave safely and sensibly at all times. Unacceptable behaviour may result in the child's place being withdrawn.
15. The school reserves the right to change these terms and conditions with one months notice.

I agree to these terms and conditions:

Print name:	
Signed:	
Date:	